

## Check-list for opening your account

In order for you to open your account by mail, we require the following documents:

- The form for opening an account for natural persons
- The «Declaration of identity of the beneficial owner» form
- A certified copy of an identity document for each account holder

## What identity documents does Strateo accept ?

1. (Swiss and foreign) passports:

- Current standard passports (including diplomatic and service passports)
- Current identity cards

2. Permits issued by the public authority

Permit B, C, Ci, L, F, N, S, G

3. Licences issued by the Road Traffic Department

Driving licence issued by the regional Road Traffic Departments for all categories, excluding learner drivers' licences

### How to have an identity document certified ?

- It is possible for Swiss and Swiss residents to have their identity card / passport in a Swiss Post Office branch. The fees for this service are CHF 25.- per certification. It is also possible to have your identity card / passport certified at any SBB desk (Swiss railways, open 7/7). The identity document may also be certified by a Swiss public authority that provides a standard certification service (e.g. Swiss municipal or regional authority) or by a notary. Strateo will reimburse you the certification fees after your account opening.
- Non Swiss residents can have their identity card certified by a public authority that provides a standard certification service (e.g. embassies, consulates or municipal authorities) or by a notary. In these cases, Strateo will reimburse you the certification fees up to CHF 25.-

#### Important notes :

- a) If a person other than the account holder has been specified as the beneficial owner of the account (according to «Form A»), a simple copy of the identity of that person is required. In that case, please also fill out and send back the form („Form on the economic background of the beneficial owner of the account“). You can find this form in the „Document Centre“ on our website.
- b) If a Power of Attorney is granted to a third party («Authorised Representative»), a simple copy of the third party's identity document is required.
- c) In the case of a joint account, please also include the «Joint Account Agreement» form.

You will be notified of the opening of your account by post. You will receive your login ("user name") and the QR code in two separate letters for security reasons. As soon as you receive these elements, you will be able to activate your account using your smartphone or tablet together with the SoftKey (you will find it in the Strateo application). If you do not have a smartphone or tablet, please contact our customer care on 0800 15 30 30.

The information required to make transfers on your account will be sent to you together with your login.